EXISTING INFINITE CAMPUS USERS

Steps to Completing Online Kindergarten Registration if you currently have a student registered in White County School System:

<u>The steps below can be used if you have an Existing Parent Portal Account in Infinite Campus.</u>

Please complete the steps below prior to attending Kindergarten Registration Day. You will need to print a copy of your application and bring it with you to the registration.

If you are unable to upload any of the required documents, you may bring those with you to the Kindergarten Registration Day on March 8, 2024. You will want to bring your child to Kindergarten Registration to complete the kindergarten screener.

On your preferred browser go to: https://campus.white.k12.ga.us/campus/portal/whitecounty.jsp

1	Infinite simple powerful Campus
	White County Log in 10 Campus Student or Campus Parent Select campus parent
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The following screen will appear:

Select Campus Parent.

The following screen will appear. You will then type in your username and password. If you do not know this information you will need to contact the media specialist at your student's school for assistance.

White County Announcements Parent Usemane Wednesday 07/01/2020 To activate/reactivate a parent or student account in Infinite Campus, please contact the following people:
KCES - Brandt Whittaker @ 700-865-3014 ext 4835 Forgot Password? Forgot Username? Help Log in to Campus Student UCHS - Hannah Lowendick @ 706-865-301 ext 4830 WCMS - Hannah Lowendick @ 706-865-2012 ext 8301 WCMS - Katrice Brooker @ 706-865-400 ext 6415
New User?

Once signed in, the following screen will appear

Infinite Concernation			
Home	Home		
Calendar		:	Announcements :
Assignments	Adv/Club*		To activate/reactivate a parent or student account in Infinite Campus, please contact the
Grades	Show More 🗸		following people:
Grade Book Updates	Documents Need Attention	:	JPN - Wendy Ramey @ 706-865-6935 ext 2507 MCES - Brandi Whitaker @ 706-865-5000 ext 5110
Attendance	No documents.		MYES - Jason Thomas @ 706-865-3514 ext 4835 TGES - Anne Kukurugya @ 706-865-1037 ext 3052
Schedule			WCHS - Hannah Lowendick @ 706-865-2312 ext 8301 WCMS - Katrice Brooker @ 706-865-4060 ext 6415
Fees	Assignments: To-Do	:	
Documents Message Center			Inbox
More			No messages available.
~~~~~		:	
			Quick Links
	to monory.		
		- 1	
		• ·	
	Show More 🗸		

Select More. The following screen will appear:

Home	More		
Calendar	Address Information	>	Quick Links
Assignments		` `	
Grades	Contact List	_	White County White County High School
Grade Book Updates	Demographics	>	SLDS Parent Training Center
Attendance	Family Information	>	SLDS Portal
Schedule	GTID	>	
Fees	Non Household	>	
Documents	Online Registration	,	<<<<<
Message Center	Unline Registration	<u>_</u>	
More			Select Online
			Select Online Registration

Select Online Registration.

On the next screen, select "Start" at the end of the line for the "2024-2025 School Year New Student Registration.

Next, Click "Begin Registration"

Once you click on the link, the following screen will appear.

Infinite Online Registration Campus Online Registration English	Application Number 10 save your application # for reference Application For: 2023-24 Next School Year
Welcome Please type in your first and last name in the box belo By typing your name into the box below you attest that you are the person auth entering/verifying is accurate and true to the best of your knowledge.	ow. enticated into this application or an authorized user of this account, and the data you are

After completing the required section, click "submit & Save your application number for reference.

The following screen will appear. Click "Begin"

Infinite Online Registration	Application Number 10 Application For: 2023-24 Next School Year
<ul> <li>Welcome to the Infinite Campus Online Registration. Before you begin, please gather the following:</li> <li>Household information – address and phone numbers</li> <li>Parent information – work and cell phone numbers, email addresses</li> <li>Student information – demographic and health/medication information</li> <li>Emergency Contact - addresses and phone numbers.</li> <li>Note: Required fields are marked with a red asterisk, and the district will receive the data exactly as it is entered Dates should be entered as MM/DD/YYYY and phone numbers as xxx-xxx-xxxx.</li> <li>If you need assistance, please call (706) 865-2315, ext. 1101 during business hours or leave a message and a message</li> </ul>	

Since you are adding a student to your account, the Primary Household Information will be filled in with the information currently in our system. You will want to verify each of the fields. Correct any information that is inaccurate. Then click "Next" to navigate through each of the areas.

nglish	ation				
1 Student(s) Primary Household	2 Parent/Guardian	3 Emergency Contact	4 Other Household	5 Student	6 Completed
Primary Phone					
imary Phone * () Next >	)				
lome Address					
lailing Address					
afeteria					
areteria					
ransportation					

month/day/year	<b>H</b>				
month/day/year					
• This field is require	ed				
Example: If you live a	t 1234 East Sesam	elow. Please update any information tha ne Street, 1234 should be entered into th eet should be entered in the St, Ave, Blvc	he Street Number field, East sho	er the entire addres uld be entered into	is into the Street Name field. the first N,S,E,W field, Sesame should be enter
Street Number *	N,S,E,W	Street Name Only *	St, Ave, Blvd, etc.	N,S,E,W	Apartment
		•	•		•
This field is required		This field is required			
City *		State *	Zip *	Ext.	County
			•		
This field is require	ed	This field is required	This field is required		
Clear Address Fields					
Please upload proof of re	esidency (such as a u	tility bill, lease agreement, mortgage, etc) to	prove residence in the district.		
Upload Proof of Re	esidency				Drop files here to se
< Previous Ne	xt >				

If you are updating your address information, note that street number and street name are listed separately.

Take a picture or scan your proof of residency. Be sure the picture or scan is of the entire document and not just the address line. Proof of Residency documents must be dated within the past 30 days and include the parent/guardian's name. Examples of acceptable proof of residency documents include: Lease or Rental Agreement (with signature of landlord and renters), Mortgage Statement, Home Purchase Agreement, Utility Bill (electric/lights, gas or water) (NO cable or telephone bills), Governmental Agency Mail (county, state or federal).

**Shared Housing (**if living in a household with someone else, an *Affadavit of Residency,* at Central Enrollment, must be filled out by both parent/legal guardian and the person with whom the family is living. Must be signed and notarized at Central Enrollment)

After scanning or taking a picture of your proof of residency, click on "Upload Proof of Residency". Select Proof of Residency Document, then click "Next" after uploading the document.

The next screen will appear. If you have a different mailing address than your physical address then you will need to check the box. An example of this would be if you have a PO box. If the address is the same, click "Save/Continue".

⊘ Mailing Address	-
Does this household receive mail at a different address?*	
< Previous Next >	
Cafeteria	+
Transportation	+
Save/Continue	

If the mailing address is different the following box will appear when you uncheck the box. Fill in the information and click "Save/Continue".

O Mailing Address				-			
Does this household receive mail at a different address?*          Yes         Please use the address editor below to enter your address. You will see the formatted Postal address below in the viewer. Once your address appears as it should on U.S. Postal Mail, please click "Save".         Please do not enter the entire address into the Street Name field.         Example: If you live at 1234 East Sesame Street, 1234 should be entered into the Street Number field, East should be entered into the first N,S,E,W field, Sesame should be entered into the Street Name fold.							
Post Office Street Number * N,S,E,W Box	Street Name Only *	St, Ave, Blvd, etc.	N,S,E,W	Apartment			
		<b>•</b>	•				
City*	State*	Zip*	Ext.	County			
Clear Address Fields		,					
< Previous Next >							
Cafeteria				+			
Transportation				+			
Save/Continue							

The next section that appears will ask if you would like to apply for free or reduced price lunch. You'll respond yes or no. If yes, you'll follow the instructions. Click "Next" to continue.

The next section that appears allows you to update the Parent/Guardian information that is on file. You will need to click "Edit/Review" for each parent. You will review the information and make any necessary changes. You will need to upload a Picture ID for Enrolling Parent/Guardian (driver's license, passport, etc) by scanning or taking a picture of the identification then clicking on the "Upload photo identification" box. Click "Next" when finished.

Parent/Guardian Name:
O Demographics —
Enter the Parent/Guardian you wish to enter. Please review and complete the following: First Name*
Middle Name
Last Name*
Suffix  Sirfix  Sirfix To Date *  month/day/year  Sender *  Communication Preferences  This question helps the school provide you with an interpreter or translated documents, free of charge, should you want them. This question is for informational purposes only. It is not used to identify your child for English language proficiency screening.  In which language would you prefer to receive all school information?*
Did this person attend White County Schools? *
Does this person live at the address listed below?*         This field is required         This field is required         Cleveland, GA 30528
Please upload a Picture ID if the above person is the parent or legal guardian who is registering the child.
Upload Picture ID for Enrolling Parent/Guardian Drop files here to select

The next screen is asking if the parent/guardian is in the Military. Please select yes or no and then click "Save/Continue".

Infinite Online Registra	tion			Application Number 10 Application For: 2023-24 N	ext School Year	
English						
<ul> <li>Image: A start of the start of</li></ul>	<b>~</b>	3				
Student(s) Primary Household	Parent/Guardian	Emergency Contact	Other Household	Student	Completed	
Parent/Guardian Name: De	lete Application					
Demographics						+
Contact Information						+
<ul> <li>Military Connection</li> </ul>						-
Parent/Guardian in Military						
Is this parent currently active duty n	nilitary or has been in the past?*					
< Previous	,					
Cancel Save/Continue	Delete					

You will complete the process above for any parent/guardian who is listed.

The Emergency Contact section allows you to add contact information for anyone that can pick up your child as well as an emergency contact in case a parent/guardian can not be reached. The parent/guardian will always be contacted before trying to reach an emergency contact. You will click "Edit/Review"to update the information on those who are currently listed. Review the information for each one and update as necessary.

Infinite Contraction			Application Number 10 Application For: 2023-24 Next School Year			
English						
<ul> <li>Image: A start of the start of</li></ul>	<ul> <li>✓</li> </ul>	3				
Student(s) Primary Household	Parent/Guardian	Emergency Contact	Other Household	Student	Completed	
Contact Name:						
O Demographics					-	
Please complete the following First Name *  Middle Name Last Name *  Suffix	information for each Emerg	ency Contact for your students				
Birth Date month/day/year  Gender*	]					
Next >						
Contact Information					+	
Verification					+	
Cancel Save/Continue						

Click "Save/Continue" once this section is complete.

The next screen is the Other Household Section. Please add other children living in the household who are not currently enrolled in school.

Infinite Com Campus Online Registration				Application Number 10 Application For: 2023-24 Next School Year			
English	_	-					
<ul> <li>Image: A start of the start of</li></ul>		<ul> <li>Image: A start of the start of</li></ul>	4				
Student(s) Primary Household	Parent/Guardian	Emergency Contact	Other Household	Student	Completed		
Other Household							
Please list all other children of the Primary Household not currently enrolled in school.							
FIRST NAME	LAST NAME	GENDE	R	RECORD TYPE	COMPLETED		
	No records available.						
Add New Household Member (Child not currently enrolled)							
< Back Save/Continue							

Please click "Save/Continue" once this section is complete.

The next section is the Student Section. Please complete all information in this section regarding the enrolling Kindergarten Student. You will be asked to upload the student's birth certificate and social security card in this section.

<ul> <li></li> </ul>	<ul> <li></li> </ul>	<ul> <li>Image: A start of the start of</li></ul>	<ul> <li></li> </ul>	5	
Student(s) Primary Household	Parent/Guardian	Emergency Contact	Other Household	Student	Completed
Student Name: :					
Demographics					-
There will be a few steps for eac incorrect. Please enter the stud enter both names without a das	ent's name exactly as it app	rst is general demographic info pears on the birth certificate. If y	rmation. Please verify or add t your student has two last nam	he information below. Please es, please enter both in the bo	update any information that is x marked "last name". Please
Legal First Name *		Gender *		Enrollment Grade *	
		•	•		•
Legal Middle Name *		Birth Date *			
		month/day/year			
or		Social Security Number			
Has no middle name					
Legal Last Name *		Birth Country *	•		
Suffix					
<b>•</b>					
Preferred Name					
Student Cell Number					
()					
Student Email Address					
Please upload this student's birth ce	runcate.				
Upload Birth Certificate					Drop files here to select
Please upload this student's social s	ecurity card.				
Upload Social Security Card					Drop files here to select

After scanning or taking a picture of your child's birth certificate and social security card, click on "Upload Birth Certificate". Select Birth Certificate Document, then upload the document. Follow the same instructions for uploading your child's social security card. Click "Next" after uploading the documents. You'll continue through each section of the Student Sections. Click "Save/Continue" once all sections are complete.

On the next screen, you will sign using the trackpad on your device, sign your name the best you can.

Infinite Campus Online Registration			Application Number 10 Application For: 2023-24 Next School Year			
inglish		<ul> <li>Image: A start of the start of</li></ul>	<ul> <li>Image: A start of the start of</li></ul>	~	6	
Student(s) Primary Household	Parent/Guardian	Emergency Contact	Other Household	Student	Completed	
	itting your application you m until you click the submit bu ation by clicking the followin	ay verify all of the data you hav tton above. You will receive an g button.				
ase print the a	pplication sum	mary PDF and I	bring it with you	to Kindergarte	en Registration.	